



## BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting by reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

## SCHOOL BOARD MEETING AGENDA

**Tuesday, October 8, 2024 – 5:30 p.m.**

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/La6hF6ui95l?feature=share>

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))*

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Magic Minute
- VI. Public Comment (see [Board Policy 0167.3](#))
- VII. [Review of Board Meeting Norms](#)
- VIII. Board Reports
  - A. Student Representative Report
  - B. Approval of Minutes
    1. [September 10, 2024 Regular Board Meeting](#)
    2. [September 30, 2024 Finance Committee Meeting](#)
    3. [September 30, 2024 Special Board Meeting](#)
  - C. Upcoming Meetings and Other Activities
    1. [October 29, 2024 - Budget Hearing - 5:30 p.m.](#)
    2. [November 12, 2024 - Regular Board Meeting - 5:30 p.m.](#)
  - D. [Completion of Board Member Availability Calendar](#)
  - E. School Visits or Other Board Reports

- F. CEC Liaison Report
- G. Finance Committee Meeting
  - 1. Highlights/Recap of Meeting
- IX. Consent Agenda
  - A. Financial Reports
    - 1. [Understanding School District Financial Statements](#)
    - 2. [Accounts Payable](#)
    - 3. [Cash Receipts](#)
    - 4. [Year-to-Date Financial Update](#)
  - B. Personnel
    - 1. Hires – 2024-2025 School Year
      - a. [Lindsey Dashner - WMS Ed. Asst.-Spec. Ed.](#)
      - b. Talia Saarinen-Barr - CEC Food Service Class 3A
    - 2. Extra Curricular Coaches and Advisors – 2024-2025 School Year
      - a. WHS Volunteer Advisor Positions:
        - (1) Ryan Prellwitz - Robotics
      - b. WMS Coaching Positions:
        - (1) Brandon Bartel - Football
      - c. WMS Advisor Positions:
        - (1) Nicole Hahn - Destination Imagination
      - d. WLC Advisor Positions:
        - (1) Sarah Shock - Destination Imagination
      - e. CEC Advisor Positions:
        - (1) Lucy Cummings - Destination Imagination
    - 3. Salary Step Changes
      - a. [Paul Frank - 15M12 to 15M18](#)
      - b. [Evelyn Kabke - 13M12 to 13M30](#)
  - C. [Service Agreement with Jehovala Cesar for Interpreting Services](#)
  - D. [Final Approval of WHS Class III Field Trips](#)
- X. Communications
  - A. National Custodian Appreciation Day (October 2)
  - B. Mental Health Awareness Week (October 6-12)
  - C. Wisconsin School Board Week (October 6-12)
  - D. National Physical Therapy Appreciation Week (October 7-13)
  - E. National School Lunch Week (October 14-18)
  - F. National School Bus Safety Week (October 21-25)
  - G. October is Gifted Education Month
  - H. October is National Principals Month
  - I. [Donation to WHS from Former Student](#)
  - J. [Donations to WHS Tech Ed Woods Department from Christopher Much](#)
  - K. Various Donations to CEC from [Amanda Forseth](#), [Kristina Schmitt](#), and [Norb Witkowski](#)
- XI. Monitoring
  - A. [2024-2025 Preliminary Budget Update](#)
  - B. [Summer School Report](#)
- XII. Administration
  - A. [3rd Friday in September Enrollment Report](#)
  - B. [Early Graduation Requests](#)
  - C. [Sale of 515 School Street Property](#)
  - D. [Grant Writer Update](#)
- XIII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

\* The Board utilizes a "Consent Agenda" to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

<b>Board President – Ron Brooks – 920-636-8991</b>	<b>Building &amp; Grounds – Steve Klismet – 715-281-8951</b>
<b>Finance – Dale Feldt – 715-227-1984</b>	<b>Policy – Dale Feldt – 715-227-1984</b>
<b>Personnel – Betty Manion – 715-572-3362</b>	<b>Instructional – Molly McDonald – 715-281-7828</b>
<b>Student Services – Lori Verhalen – 715-412-2180</b>	

*Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.*

*If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at [slucas@waupacaschools.org](mailto:slucas@waupacaschools.org), or by phone at (715) 258-4121, ext. 6011.*